


CITY OF MILWAUKIE
CITY COUNCIL MEETING
October 4, 1994

The one thousand seven hundred and fourth meeting of the Milwaukie City Council was called to order by Mayor Lomnicki at 7:00 p.m. at the Milwaukie ~~Center~~ with the following Councilmembers present: City Hall 

Mayor Lomnicki,
Mayor
Rick Farley

Jean Schreiber
Rob Kappa
Bob Knudson

Also present:

Dan Bartlett,
City Manager
Tim Ramis,
City Attorney
Angus Anderson,
Finance Director

Maggie Collins,
Community Development Director
Greg Drechsler,
Acting Public Works Director
Shirley Richardson,
Hearings Recorder

PROCLAMATIONS, COMMENDATIONS, SPECIAL REPORTS, AND AWARDS

Mayor Lomnicki explained that City Council meetings will now be held at City Hall.

Council Goals First Quarter Status Report

Dan Bartlett, City Manager, reviewed with the Council and the public the first quarter's status report on the 1994-1995 Milwaukie City Council's Strategic Plan. The City's vision statement is to maintain Milwaukie as a good place to live, which is clean, safe, responsive, and provides quality services. This vision statement is used as a guide to help decide actions taken as City employees. Each year the Council adopts goals that are used to implement specific actions that Staff is directed to focus their attention on. This strategic plan is a two-year plan.

The first area is **Community Policing**. Brent Collier was hired in the position of Police Chief. He has been reviewing key areas that the department can focus on. They are currently moving towards a neighborhood service delivery model, which will be implemented once a Neighborhood Services Coordinator is hired.

The City has received about 86 applications for the position of Neighborhood Services Coordinator; 32 of these applicants were asked to provide a supplemental questionnaire. Based on the responses to that questionnaire, it is hoped that the position will be filled and a person on board by November 1, 1994.

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The Neighborhood Services Coordinator will be responsible for neighborhood service delivery and act as a facilitator to bring together disciplinary teams from every City department to solve problems in individual neighborhoods. Community policing is not just police, it is fixing pot holes, dealing with code enforcement, and reacting to various community citizen needs.

Public Transit Planning. The City is involved in public transit planning (Light Rail Planning, LRP) and are looking for high capacity transit to come to Milwaukie. Light Rail was originally designed as a support piece for McLoughlin Blvd improvements. **Bartlett** stated that he and Maggie Collins, Community Development Director, have attended meetings on Light Rail. Light Rail has been chosen to go through and make a stop at Milwaukie on its way to Town Center or Oregon City.

Annexation Plan. In the last several years, Milwaukie has been involved with very few annexations; mainly the annexation of the Johnson Creek area, which included the City Shop Facility. City Staff will be meeting with the districts around Milwaukie under a provision called Senate Bill 122, Coordination Law, asking districts to coordinate with each other regarding an annexation plan.

A State Grant to conduct that annexation study with Clackamas Fire District, Clackamas Water District, and Oak Lodge Districts has been received by the City. The City is working internally to review infrastructure needs, sewer line capacity, and water capacities. Staff is planing on changing their model for assessing the City's benefit when they are looking at an annexation area.

Downtown/Waterfront. The downtown/waterfront is an ongoing goal of the City. Staff is supporting the visioning process. Various newsletters and publications have advertised public meetings with citizens on the best way to develop Downtown Milwaukie. Active working groups are discussing components of the vision statement to determine values and a visual goals. This project will result in a Downtown and Waterfront Master Plan.

Expand Citizen Involvement. A neighborhood district map has been created. Staff will be meeting with each neighborhood group to discuss neighborhood needs and issues that affect the community. Communication means have been improved by the installation of a video facility. This will allow the City to reach out to their citizens. **Bartlett** explained that special issues can be communicated through this video setup. A new phone system will also be installed to activate high speed lines connecting all City facilities and polling capabilities to the public. A voice-mail box will be provided for each department. This Information Highway will interconnect the City with other government entities and 12 libraries. An electronic bulletin board will be available to the City through home computers. Staff is presently evaluating facilities to make sure they are compatible.

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Rob Kappa asked if the bulletin board will be monitored? **Bartlett** stated that generally a public bulletin board is protected under the First Amendment. All information posted is public information. It can be extracted by anyone with a home personal computer.

Sister City Trip Report

Mayor Lomnicki stated that Milwaukie has a Sister City, Iwaki Japan. This is the north part of the Honshu Islands. This Sister City relationship was formalized last June; prior to that there had been two trips from the Iwaki delegation visiting Milwaukie. The purpose of the trip was to get acquainted, reciprocate Japan's visits, and get to know more about their City, their communities, and culture.

The delegation left on September 1, 1994. They arrived at the Tokyo Airport and traveled to Iwaki by high-speed rail train. They spent two nights in Iwaki, and the third night just outside this city. The members of the delegation were:

Mayor Lomnicki and Wife
Jean Schreiber
Dan Bartlett and Wife
Carl Storment, Member of School Board, and Husband
Nancy Debord, President, Milwaukie's Sister City Foundation
Terry Tolls, Businessman

Ray Fields, Rotary Member - past Rotary Exchange Student Coordinator, and wife met the Milwaukie delegation in Japan. Mr. Fields helped with translation. The nine delegates paid for their Iwaki trip out of personal funds; no City money was used.

The Milwaukie delegation arrived in Iwaki in the early afternoon. They were toured around the City, ending with a reception dinner. Some of the sites visited were the New Sports Complex, and Professor Kodachi's Temple. Dr. Kodachi's is a Buddhist priest here in the Portland area.

Mt. Iwaki is 8,700 feet high and is inside the City limits. The delegation toured the Mountain and was able to see the Sea of Japan and beautiful mountain ranges. Milwaukie delegates were able to participate in the Harvest Festival. Everyone dressed up in "happy coats" and marched in the parade. The parade is a procession to a shrine to give an offering of thanks for their harvest. The people were very receptive to the Milwaukie delegates. A tea ceremony and dinner ended the second day.

The City of Milwaukie's gift to Japan was a pair of bronze mallard ducks. The City received a lacquered vase, which is now on display at City Hall.

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Dan Bartlett showed slides of the Iwaki, Japan visit.

Jean Schreiber stated that she enjoyed the trip. She thought that the people were very sincere when sharing their culture. The Japanese are very strict about their culture and slow about modifications. There is more commitment to thinking through ideas before making decisions. The apple trees are very important to the Japanese. Special care is taken for the harvest of their apples. The cost for an apple is about \$1 each. Selling apples could meet the families economical needs for a year. **Councilmember Schreiber** explained that she asked about the social service programs. There are homes for the elderly men; the women are cared for in the family home.

Student exchanges are important to both Milwaukie and Iwaki. Milwaukie would like to develop a system where our students can have a 2-week home stay in Japan.

Mayor Lomnicki informed the audience that if there were more questions or information needed, contact City Hall. Pat DuVal will take names of those who want to get on the Sister City's mailing list.

PUBLIC HEARINGS -- None.

AUDIENCE PARTICIPATION -- None.

OTHER BUSINESS

Consider Supplemental Budget - Resolution

Angus Anderson reported that on September 6, 1994, Bob Kendall, Coordinator of the Milwaukie Center Transportation Program, and asked City Council if there was a decision on the request for \$5,000 in funding for the Milwaukie Center Loaves and Fishes Program.

The Finance Director was directed to bring back a supplemental budget to transfer the funds because this had not been a line item in the appropriation category allowing for it in the adopted budget. **Anderson** submitted to the Council a supplemental budget resolution for consideration.

Staff is requesting that Council consider a delay in the consideration of this resolution until Staff can verify the number of actual Milwaukie residents benefiting from the Milwaukie Center Transportation Program. Are the funds to be used for Milwaukie residents utilizing the services from the transportation program or used for all the users of the service? This afternoon, information was received from Joan Young, Interim Director of the Milwaukie Center.

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In this information it was stated that an analysis of the 93/94 program use reveals that an average of 35 clients utilize the special needs transportation each day. Of these clients, an average of 13 per day reside within the Milwaukie City limits. This is 37 percent of the total.

Staff has not had an opportunity to evaluate whether these users of the system could have used Tri-Met, whether there were disabilities in conjunction with their transportation, etc. There is a proposed budget presented with the information that shows a deficit for the current fiscal year of \$5,960. Last month, figures showed a deficit of \$7,000; this new figure is less.

Anderson stated that he has been in contact with North Clackamas Parks and Recreation District regarding this situation, and they have stated that it is established as an enterprise fund, that the funding would go from City directly to Park District, and the Park District would be responsible for allocating and spending those funds. One question that the Park District has not addressed is the fact that for the current year, the deficit is projected to be \$5,960; however, it must be noted that the services of Transportation Coordinator, Bob Kendall is on a volunteer basis this year. From the budgetary standpoint, that would add approximately \$8,500 to the deficit for next year. There has been no discussion on how that deficit would be covered in the following year either by the Center or by Loaves and Fishes to us.

Staff does not have all the information needed. There will have to be a intergovernmental agreement (IGA) between the Center and the City if Staff is directed to proceed and provide this funding.

Councilmember Kappa asked if the IGA is for one year? **Anderson** stated that it would be for this fiscal year only.

Speaking: Bob Kendall

Mr. Kendall explained that the service transferred from Loaves and Fishes is the transportation program. He is amazed that these questions are being raised when this issue has been before the Council for 6 or 7 months; why are figures needed now?

Mayor Lomnicki stated that previously, the Council asked for figures and the information was not available. There were unresolved questions a couple months ago, and there have been no answers provided.

Bartlett stated that there is not enough information to justify payment on this project. The information was just received today. **Kendall** stated that there are 23 riders in the van, 10 from within the City Milwaukie. Another service provided is Warm Water Therapy given at the Red Cross Building. There are 9 riders for the therapy, 5 from Milwaukie. Number of riders vary each day, but 40 or more percent of the services are to residents in Milwaukie.

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Councilmember Farley asked how many of the riders are ambulatory? **Kendall** stated that there are about 3-5 are in wheelchairs, plus 2-3 people who use walkers, and there are some who need help to walk in.

Councilmember Farley asked what was the boundary perimeters of the services covered. **Kendall** stated that they cover the complete Park District; areas in Gladstone, Boring, and others. Requests from outside the service area will not be taken. If funds are cut this year it will have to be transportation and salaries. They are eliminating overtime and the driving time is divided between drivers to cover salaries.

Councilmember Kappa asked why there is a difference in the deficit reported; one says \$5,600 and the other says \$7,000? How do you propose to raise the \$1,000 difference. **Kendall** stated that there will be fund raising to increase revenue; raffles, craft nook, Medicaid, etc.

Councilmember Knudson stated that he works on Thursdays to help out; they serve 80-100 meals a day. He asked if there can be a charge for the dinners? **Kendall** stated that you cannot legally ask or charge money for the meals; there can be donations and they can post the cost of the meal. Same on ridership. This is a requirement of the American Agency on Aging.

Councilmember Schreiber asked about car repair; is there money allocated to repairs? **Kendall** stated that there is no money for car repair, he doesn't know where this allocation is coming from. She asked if there is another way for these people to be transported for less than what it costs now? **Kendall** stated that they were funded by Tri-Met at one time; since that has dropped, they have been trying to work with Tri-Met to find means of transportation and make it more accessible.

Kendall stated that he does not know whether Tri-Met can do the job, or if they can do it at a better price. There is a fixed route from Tri-Met in the form of a Shuttle. It is not dependable.

Councilmember Schreiber stated that this social service is quit different from other City provided services in that only 13 people are being served throughout the City.

It was asked how the Tri-Met Lift Service is provided. **Kendall** reported that you have to qualify for it; then you call two days before. They will only wait five minutes; some of the senior citizens take longer than that to get to the door.

It was asked how the Loaves and Fishes program worked? **Kendall** reported that receptionists call and see who need to be picked up. The drivers get this information from the receptionist.

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Speaking: Bee Hall

Ms. Hall stated that sometimes you are sent a Taxi in place of the Lift. One time they sent her home from the Portland Building to her house; the cost was almost \$30. The Lift figures it cost them \$16 a ride. She has used all the modes of transportation.

The Shuttle Bus goes from Milwaukie to the Town Center through International Way to the Challenge Center. It is crowded at times, some of the people are disturbed and they frighten some of the other riders. This is a regular, fixed route.

The Lift is only available for people who can't board a bus. They require a doctor's permit to ride. **Ms. Hall** stated that on one experience, to get to Providence Hospital at 9:00 a.m., the Lift came out at 6:45 to pick her up. Some of the senior citizens do not feel they are able to do that. The Lift is discussing some changes.

Mayor Lomnicki stated that on the revenue side, the City of Milwaukie is the only governmental agency listed. He asked if the County had been approached for a contribution? **Kendall** stated that he didn't think they could ask the County because the program is a part of the North Clackamas Parks, which is with Clackamas County. He really doesn't have an idea if this is possible.

Mayor Lomnicki stated that this is the third time the City Council has being asked for this \$5,000 funding. The City does not want to subsidize programs. All avenues need to be researched to see if some other funding can be acquired.

DELIBERATION AMONG COUNCIL MEMBERS

Anderson stated that he would like to research the information provided and see what other cities are providing their transportation funding. The Park District should be contact to find out if the revenue estimate projected includes \$2,000 of fund raising.

Mayor Lomnicki asked Mr. Kendall if they have a cash flow problem? Will there be money coming in from the Consortium or do they rely on donations day to day. **Kendall** stated that they rely daily on cash donations and monthly they are reimbursed form other resources.

Mayor Lomnicki polled the Council to see if they would like to receive more information before making a decision on this request? He stated that the Council could just give the \$5,000 as a donation or require some sort of tracking of how many people from Milwaukie use the service and reimbursing Loaves and Fishes for that amount.

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It was the consensus of the Council to ask Staff to come back with more information as discussed tonight. A letter is to be written on behalf of the Park Center Transportation Program in support of the program by the City Council.

Bartlett suggested that the resolution be amended to be \$2,400. A check can be cut for \$2,400. and allow the Loaves and Fishes Program time to pursue other funding sources.

Mayor Lomnicki moved to adopt a resolution of the City Council of Milwaukie Oregon for approving a supplemental budget with an amendment of transferring \$2,400 to the Milwaukie Center Transportation Program. **Rob Kappa** seconded. MOTION CARRIED 5-0.

Jean Schreiber moved to direct Staff to come back with a policy analysis of the options to long-term funding for the transportation of their senior citizens. This will be a policy analysis of whether the City gets into the transportation business, or gets out; what are our options. **Bob Knudson** seconded.

Jean Schreiber amended the motion that it be reviewed in January, 1995. **Knudson** concurred. MOTION CARRIED 5-0.

Recess was called at 9:00 p.m. and the meeting reconvened at 9:10 p.m.

Consider Bid Award for Home/Monroe Lift Station Pump

Greg Drechsler, Acting Public Works Director, reported that this is a recommendation to authorize the City Manager to sign a contract with the apparent low bidder on the Home & Monroe Lift Station Pumps. He submitted two bids for this job.

There is a minor informality in the bid from the low bidder; a signature block that was not signed on the form. In accordance with Local Contract Review Board administrative rules, the Council as that board, has the authority to waive minor informalities. The Staff Report addressed what that informality consists of with an example. The company has subsequently come in and signed the block that was missing, so there is not a problem with them saying it is not signed. **Drechsler** asked that the minor informality be waived along with the recommendation to approve.

Councilmember Schreiber asked for the date of the signature and the date of the bid opening? **Drechsler** reported that the date of the signature and the date of the bid opening were both on September 12, 1994.

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Councilmember Farley asked why there is a \$11,000 difference in the two bids? **Drechsler** stated that there are actually different manufacturers of pumps. One company took a little more risk than the other.

Councilmember Kappa asked if the minor informality was checked by the City Attorney? **Drechsler** reported that Staff reviewed the actual procedures in the local contract review process.

Councilmember Kappa asked if the product the same quality in both bids. **Drechsler** stated that product from the low bidder is exactly as specified.

Councilmember Knudson asked if there was a warranty? **Drechsler** stated that the workmanship and materials are a minimum of one year in accordance with the contract; there are portions that go beyond one year.

Rob Kappa moved to authorize the City of Milwaukie to sign a contract with Hydronics, Inc. in the amount \$21,619 for the replacement of pumps, motors and controls at the Home/Monroe Lift Station. Further that the minor informality is waived. **Knudson** seconded. MOTION CARRIED 5-0.

Consider Commission appointments.

Bartlett informed the Council that Jeff Brannen and Clyde Ruby are seeking reappointment to the Budget Committee; both are eligible for another term. There are currently three vacancies on the Committee.

Bartlett stated that he had hoped to have more commission appointments. Staff recommends that Jeff Brannen and Clyde Ruby be reappointed. The City is still advertising for the third position. Margaret Stallman moved out of the City.

Rob Kappa moved that Jeff Brannen and Clyde Ruby be re-appointed to the Budget Committee. **Knudson** seconded. MOTION CARRIED 5-0.

Mayor Lomnicki asked if there was any other business. There was none.

CONSENT AGENDA

Rick Farley moved for adoption of the consent agenda. **Knudson** seconded. MOTION CARRIED 5-0.

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INFORMATION

Mayor Lomnicki asked if there was any information that the Council would like to share.

Low Wires. **Councilmember Farley** stated that he had received four calls concerning 32nd Street. Complaints were voiced about low wires and that the trucks were knocking them off. **Dan Bartlett** stated that the wires are at standard height. **Dreschsler** stated that the City occasionally get calls of this nature. Mostly it is caused by low hanging branches that have changed and moved the wires. The minimum requirement 15'6". Public Facilities has not received any complaints. Staff will check out the site and take care of the situation.

Educational Planning Meeting. **Councilmember Schreiber** noted that there would be two meetings on that will be held on October 21. She asked the Councilmembers which meeting they would be attending, so that there would be representation at both meetings.

Councilmember Kappa stated that he had received calls voicing concerns about the development on Creek Way Estates off of Lake Road and Where-Else Lane. He thanked Dan Bartlett and Greg Dreschsler for handling the issue.

Bartlett stated that the Merlin Becker is available, the E-Mail and Electronic Calendar system. Also, Councilmembers will be advised of the Oregon Public Meeting Law Requirements that anything between any Councilor or Staff person is a public record and can be requested.

Milwaukie Community Drug Prevention Coalition Meeting. **Councilmember Kappa** reminded the Council of the Drug Prevention Meeting on October 5, 1994 at 7:30 p.m. at the Milwaukie Commons.

Bartlett reported that ORS 475.999 is adequate for the Drug Free Zone Program to be implemented. Once the signs are posted and the Public Information Campaign goes out, Milwaukie Officers have authority of State Law to make citation.

Mayor Lomnicki stated that the City wanted the Community to know that they are in full support of this program, and want our officers to enforce vigorously. He asked that a resolution be made up by Staff for review at the next Council meeting.

Oregon Chapter of International City/County Management Association. **Bartlett** reported that as President of this Chapter, he was in Chicago part of last month to receive and received a briefing paper on National Issues of Concern To Local Government. The issues of concern cover The Crime Bill, The National Information Infrastructure In Health Care, and Unfunded Mandates.

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ADJOURNMENT

Mayor Lomnicki adjourned the meeting at 9:10 p.m. into Executive Session per ORS 192.660 for personnel matters. He announced that the Council would not re-opening the public meeting after the Executive Session.

Shirley Richardson, Recorder

